



Minutes Grants Committee Tempe Municipal Art Commission January 20, 2009

Minutes of the Grants Committee - Tempe Municipal Arts Commission - recorded at 4 p.m. on January 20, 2009, in the Tempe Public Library Conference Room, 3500 S. Rural Road, Tempe, Arizona.

(MEMBERS) Present:

Nancy Goren, Chair
Linda Sleight
Richard Strange

(MEMBERS) Absent:

Kate Hanley

City Staff Present:

Rachael Peterson, Cultural Services Division Administrative Assistant
Maja Switzer, Arts Administrator

Agenda Item 1 – Call to Order

- Nancy Goren called the meeting to order at 4:09 p.m.

Agenda Item 2 – MiniGrant Application: Petersen House Art Festival

- Maja Switzer, city of Tempe Arts Administrator, presented the Petersen House Art Festival MiniGrant Application to the Tempe Municipal Arts Commission (TMAC) Grants Committee. Switzer added that the mini-grant application was submitted by the Tempe Artists Guild.
- M. Switzer reported that the Tempe Artists Guild requested \$500 in funding for the Petersen House Art Festival; Switzer stated that the festival is a collaborative project between the Tempe Historical Museum and the Tempe Artists Guild. Switzer added that the festival will embody the spirit of the art classes taught on the grounds of the Petersen House more than a half century ago. According to the mini-grant application, the festival features 40+ artists displaying their work along with children's art activities; the festival is set to take place at 10 a.m. on March 21 at the Petersen House Museum and park, 1414 W. Southern Ave.
- Linda Sleight inquired about the admissions revenue on the mini-grant application's budget form; M. Switzer suggested that the revenue may come from the participating artists' submission fees.

- **MOTION:** Richard Strange moved to recommend approval of the Petersen House Art Festival MiniGrant Application as presented.
- **SECOND:** Nancy Goren seconded.
- **DECISION:** Petersen House Art Festival MiniGrant Application approved as presented.

Agenda Item 3 – Review: Arts Grant Applications

- Maja Switzer, city of Tempe Arts Administrator, presented the committee with updated city of Tempe Arts MiniGrant, Arts Project and Arts Organizational Development grant application documents. Switzer thanked the committee members for submitting their feedback in regards to all applications. Switzer added that the documents were modeled to mirror grant documentation from the city of Phoenix, Scottsdale and the Arizona Commission on the Arts.
- M. Switzer invited the committee members to read and evaluate the updated grant documents.
- Linda Sleight suggested that an evaluation tool become part of the award recipient notification package; Sleight added that the city of Phoenix provides its grant applicant recipients with a link to a user-friendly evaluation plan tool on its grants website. Switzer expressed an interest in posting a similar link to an evaluation tool on the city of Tempe Arts Grants Program website.
- L. Sleight inquired about adding the city of Tempe Arts Grants Program website to the arts grant applications; Rachael Peterson, Cultural Services Division Administrative Assistant, suggested that the following web address be integrated as a footer into the city of Tempe Arts Grants Documentation: <http://www.tempe.gov/arts/grants/>.
- **MOTION:** Linda Sleight moved to recommend approval of the city of Tempe Arts MiniGrant, Arts Project and Arts Organizational Development Grant Application Documentation with proposed changes specified by the TMAC Grants Committee.
- **SECOND:** Nancy Goren seconded.
- **DECISION:** City of Tempe Arts Grant Application Documentation approved with proposed changes specified by the TMAC Grants Committee.
- M. Switzer requested that N. Goren provide the TMAC members with an update regarding the arts grant application documentation at the regularly-scheduled TMAC meeting taking place at 6 p.m. on Feb. 11 in the Tempe Center for the Arts (TCA) 201 Lounge.

Agenda Item 3 – Update: 2009 Grants Calendar - February

- Maja Switzer presented the committee with a calendar document that highlighted grant recipient events taking place in February, 2009.
- M. Switzer reported that she attended a CONDER/dance performance on Dec. 12, 2008, in the TCA Theater. Nancy Goren added that she also attended the performance and was impressed by the overall talent of the group.
- M. Switzer stated that she attended a Phoenix Boys Choir concert that included a performance by the Tempe Training Choir.
- M. Switzer announced that the TCA Theater is playing host to Childsplay's, "Busytown," set to take place from Jan. 24 through Feb. 21, Tempe Little Theatre's, "Murder Among

Friends,” set to take place Feb. 13 – 22 and Arizona Wind Symphony's, “Evolution,” set to take place on Feb. 25.

Agenda Item 4 – Committee Discussion

- No discussion was held.

Agenda Item 5 – Adjournment

- Meeting adjourned at 5:11 p.m.

Prepared by: Rachael Peterson

Reviewed by: Maja Switzer